

<b>Committee(s):</b>	<b>Date(s):</b>	<b>Item no.</b>
Port Health and Environmental Services Committee	1 May 2012	
<b>Subject:</b> Appointment of Representatives and Sub Committees		<b>Public</b>
<b>Report of:</b> Town Clerk		<b>For Decision</b>
<b><u>Summary</u></b>		
<p>1. This report asks you to consider your Committee's appointments to two Sub Committees of other Committees (the Health And Social Care Scrutiny Sub Committee and the Energy and Sustainability Sub Committee) and whether you wish to appoint your own Reference Sub Committee or defer doing so.</p> <p>2. It would be helpful if any Member interested in serving as a representative on one of the Sub Committees would inform Katie Odling at <a href="mailto:Katie.Odling@CityofLondon.gov.uk">Katie.Odling@CityofLondon.gov.uk</a> (or on 020 7332 3414) of his or her interest before the Committee. That information will be reported orally at the meeting before Members are asked to consider making the necessary appointment.</p> <p><b>Recommendation</b></p> <p>3. It is recommended that the Committee:-</p> <ul style="list-style-type: none"> <li>(a) decides whether to defer the appointment of a general Reference Sub Committee until it is required, as you chose to do last year;</li> <li>(b) appoints one representative to the Policy and Resources Committee's Energy and Sustainability Sub Committee for the ensuing year; and</li> <li>(c) appoints one representative to the Community and Children's Services Committee's Health and Social Care Scrutiny Sub Committee for the ensuing year, which last year was Wendy Mead.</li> </ul>		

### **Main Report**

#### **Background**

4. This report seeks your approval of the annual appointment of representatives of your Committee on other Sub Committees and a decision as to whether you wish to appoint your own Reference Sub Committee at this time.

## **Sub Committees**

### **Reference Sub Committee**

5. Your Committee decided last year to defer the appointment of a Reference Sub Committee until such time as a meeting was required.
6. Unless numerous different matters are not regularly referred to a Sub Committee (in which case a Reference Sub Committee might be preferable), it does seem to be useful to wait until a Sub Committee is required for a certain task and then appoint one comprising Members who are particularly interested in or knowledgeable about that subject.
7. If you agree with that approach, you may wish to defer appointing any Sub Committee at this time.

### **Energy and Sustainability Sub Committee**

8. You are also asked to appoint one representative of your Committee to the Policy and Resources Committee's Energy and Sustainability Sub Committee: -
9. The composition of that Sub Committee is as follows:-
  - Three Members of the Policy and Resources Committee as well as its Chairman and Deputy Chairman;
  - One representative from each of the following Committees:-
    - Planning and Transportation (*this will be reported following their meeting on 24 April*)
    - Finance (*to be appointed 1 May 2012 – last year's representative was Alderman and Sheriff Fiona Woolf*)
    - Port Health and Environmental Services (last year's representative was Jon Tomlinson)
    - Open Spaces, City Gardens and West Ham Park (*this will be reported following their meeting on 25 April*); and
  - Up to 4 Members appointed by the Court of Common Council.
10. The Sub Committee met three times between April 2011 and March 2012.
11. The Policy and Resources Committee will appoint its representatives (in addition to its Chairman and Deputy Chairman) on 3 May 2012. In 2011 the following Members were appointed:-
  - Robert Duffield;
  - Catherine McGuinness; and
  - Wendy Mead.
12. The Terms of Reference for the Sub Committee are:-
  - (a) In consultation with the relevant service committee, to develop specific strategies and policies associated with the fields of sustainable development, reporting as appropriate to the Grand Committee (or for information to such other Committee as required);

- (b) To encourage sustainable development, energy, water and carbon issues being taken into account in the development of all City Corporation policies plans and projects and to raise awareness of the practical steps which should be taken in applying sustainable principles and addressing climate change;
  - (c) To advise on matters relating to energy management and sustainability to the City's stakeholders;
  - (d) To make recommendations for enhancing energy conservation, reduce carbon dioxide production and enhancing the efficient use of resources; and
  - (e) To advise on practical environmental management initiatives for implementation in the Guildhall complex and the City's other operational properties e.g. practical programmes, plans and awareness training schemes for improving the City's environmental performance, energy conservation and carbon dioxide production.
13. The Sub Committee will elect its own Chairman and Deputy Chairman at its first meeting.
14. Some Members of your Committee are already Members of the Energy and Sustainability Sub Committee, so you could appoint one of them to represent this Committee, or alternatively appoint another Member who is interested in serving in that role.

#### **Health and Social Care Scrutiny Sub Committee**

15. You are also asked to appoint one representative of your Committee to the Health Scrutiny Sub Committee.
16. The composition of the Sub Committee is as follows: -
- Chairman and Deputy Chairman of the Community & Children's Services Committee (who will act as Chairman and Deputy Chairman of the Sub Committee)
  - Up to four Members of the Community and Children's Services Committee;
  - Three Members appointed by the Court of Common Council;
  - Two co-opted representatives of LINK; and
  - One representative of the Port Health and Environmental Services Committee.

17. The Members already appointed to the Sub Committee are as follows:-

*(Community and Children Services Committee appointments)*

- The Reverend Dr Martin Dudley
- Deputy Chairman (to be reported verbally)
- Peter Leck
- Vivienne Littlechild
- Deputy Henry Jones
- Vacancy (to be reported verbally)
  
- Nicholas Cressey (appointed by the Court)
- Dr Peter Hardwick (appointed by the Court)
- Vivienne Littlechild (appointed by the Court)
  
- Steve Stevenson and Nick Kennedy (Co - Opted – LINK Members)

18. The Terms of Reference are that the Sub Committee is to be responsible for:-

- (a) fulfilling the City's health scrutiny role in keeping with the aims expounded in the Health and Social Care Act 2001 and Part 14 of the Local Government and Public Health Act 2007 (Patient and Public Involvement in Care and Social Care);
- (b) reporting annually to the Community & Children's Services and Port Health & Environmental Services Committees, with the former acting as its parent Committee;
- (c) ensuring the Public Health dimension (which generally falls within the remit of the Port Health & Environmental Services Committee) is included in the Sub-Committee's work programme;
- (d) agreeing and implementing an annual work programme; and
- (e) receiving and taking account of the views of NHS stakeholders by inviting representations to be made at appropriate meetings.

19. The Sub Committee met five times between April 2011 and March 2012.

20. Last year, you appointed Wendy Mead to represent your Committee on that Sub Committee.

21. You are asked to appoint **one representative** to the Health and Social Care Scrutiny Sub Committee.

### **Conclusion**

22. The Committee is asked to appoint a representative to the Policy and Resources Committee's Energy and Sustainability Sub Committee and to the Community and Children's Services Committee's Health and Social Care Scrutiny Sub Committee.

23. Any Member who is interested in filling those roles is asked to let his or her intention known when we reach this item on the agenda. It would also be particularly helpful if you would notify Katie Odling in the Town Clerk's Department of your interest in the week before the meeting.
24. In addition, you are asked to consider whether you would prefer to defer appointing a Reference Sub Committee.

**Background Papers:**

Report to the Port Health and Environmental Services Committee of 11 May 2011

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